



Louisiana State Board of Registration for
Professional Engineers and Land Surveyors
10500 Coursey Boulevard Suite 107
Baton Rouge LA 70816-4045
(225) 295-8522 • Fax(225) 295-8525 • <http://www.lapels.com>

Registration Renewal Invoice

Invoice Number:	1234567
Invoice Date:	08/01/1998
Payment Due Date:	09/30/1998
Amount Due:	\$ 180.00

Jane Doe
123 Any Street
Any Town LA 70000

Unless payment is received by the due date shown above, your registration will expire and you will incur a 50% delinquent fee.

YOU MUST COMPLETE THE CERTIFICATION ON THE REVERSE SIDE OF THE RETURN FORM BELOW TO RENEW YOUR REGISTRATION

Date	Class	Number	Status	Description	Amount
08/01/1998	E	1000	A	PE Renewal	\$ 90.00
08/01/1998	L	2000	A	PLS Renewal	\$ 90.00
Total amount due by Payment Due Date:					\$ 180.00

[This space will hold any special messages for the registrants]

Detach Here

DETACH AND RETURN WITH YOUR REMITTANCE • INDICATE ANY CHANGE OF ADDRESS BELOW

Detach Here

Louisiana State Board of Registration for
Professional Engineers and Land Surveyors
10500 Coursey Boulevard Suite 107
Baton Rouge LA 70816-4045

Make check payable to LSBRPELS

E - 1000
Jane Doe
123 Any Street
Any Town LA 70000

Invoice Number:	1234567
Invoice Date:	08/01/1998
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Amount Due:	\$ 180.00
Amount Enclosed:	

Address

() City State Zip

Daytime Phone

Your registration cannot be renewed unless you complete and sign the certification on the reverse side of this form.

Continuing Professional Development (CPD) Requirements for Professional Engineers and Land Surveyors

See Chapter 19 of the Rules of the Board. The forms and instructions are available upon request or may be downloaded from the Board's web site at <http://www.lapels.com>.

Registration Status:

Your ability to provide or offer to provide professional services and the amount of the biennial renewal fee depends on the status of your registration. Registrants in Active status have paid the required renewal fees and met all relevant Continuing Professional Development (CPD) requirements:

Code	Status	Description
A	Active	has complied with all the registration and renewal requirements of the board and may offer or provide professional services; regular fee applies.
I	Inactive	has chosen not to offer or provide professional services; must represent himself to the public as a <i>Professional Engineer or Land Surveyor, Inactive</i> ; regular fee applies.
R	Retired	has chosen not to offer or provide professional services; must represent himself to the public as a <i>Professional Engineer or Land Surveyor, Retired</i> ; regular fee reduced by 50%.
X	Expired	has failed to properly renew registration and can no longer offer or provide professional services; for reactivation, must pay a delinquent fee and meet the requirements of §2021.

Continuing Professional Development (CPD) for each biennial renewal period:

A. Professional Engineers must obtain 30 Professional Development Hours (PDH) in engineering related activities and at least one PDH shall be in professional ethics. Engineering registrants who design buildings and/or building systems shall earn a minimum of eight PDH in Life Safety Code, building codes and/or Americans with Disabilities Act Accessibility Guidelines.

B. Professional Land Surveyors must obtain 15 PDH in land surveying related activities and at least one PDH shall be in professional ethics. A minimum of four PDH shall be earned in the Minimum Standards for Property Boundary Surveys in Louisiana during any two consecutive biennial renewal periods.

C. Dual registrants, i.e., registrants who are both Professional Engineers and Professional Land Surveyors shall obtain 30 PDH during each biennial renewal period; however, at least one-third of the PDH shall be obtained separately for each profession, and at least one PDH shall be in professional ethics. Professional Engineer registrants who design buildings and/or building systems shall earn a minimum of eight PDH in Life Safety Code, building codes and/or Americans with Disabilities Act Accessibility Guidelines. Professional Land Surveyor registrants shall earn a minimum of four PDH in the Minimum Standards for Property Boundary Surveys in Louisiana during any two consecutive biennial renewal periods.

Excess Professional Development Hours:

If a registrant exceeds the biennial renewal period requirement, a maximum of 15 PDH may be carried forward into the subsequent biennial renewal period. PDH carried forward in professional ethics, Minimum Standards for Property Boundary Surveys, Life Safety Code, building codes and/or Americans with Disabilities Act Accessibility Guidelines may not exceed minimum biennial requirements in each of these categories.

Registrants must be prepared to verify compliance with these CPD requirements at the end of their first full biennial renewal period after January 1, 1999 and at the end of each subsequent biennial renewal period.

I hereby acknowledge that I understand the requirements for Continuing Professional Development (CPD) and that I must certify that I have met all Board requirements for CPD at the end of my next biennial renewal period and at the end of each subsequent biennial renewal period.

I understand that during an audit by the Board of Registration for Professional Engineers and Land Surveyors I will be required to submit documentation to validate completion of all CPD requirements. I further understand that failure to comply with such requirements or any false statements made are in violation of L.R.S. 37:698 A. (13) and the Rules of the Board and could be cause for disciplinary action.

I qualify for exemption based on: New Registrant Inactive Status Retired Status Other (Requires letter of explanation)

Change the status of my registration in Louisiana as follows:

Professional Engineering Registration No. _____ : Inactive Retired Expired

Professional Land Surveyor Registration No. _____ : Inactive Retired Expired

Date _____ Signature _____ Daytime Telephone Number (_____) _____

INTERNS MAY DISREGARD THIS CPD CERTIFICATION